



Terms & Conditions for Wedding Bookings

Date of Wedding

Name of Bride

Name of Groom

1 Once we have received a provisional booking Exclusive Use the date will be yours for two weeks (14 days), during this time we will require a £1000.00 deposit non refundable deposit. & written confirmation.

If we do not receive the deposit we will not be able to guarantee to hold your booking.

1.1 Once we have received a provisional booking for Civil Service only the date will be yours for two weeks (14 days), during this time we will require a Full Payment non refundable & written confirmation.

If we do not receive Full payment we will not be able to guarantee to hold your booking.

The Wedding and Bar area will have to be vacated by 5.30pm

1.2 Once we have received a provisional booking for a Civil Wedding and & Afternoon Reception, the date will be yours for two weeks (14 days), during this time we will require a £1000.00 deposit non refundable deposit. & written confirmation.

If we do not receive the deposit we will not be able to guarantee to hold your booking. The Wedding and Bar area will have to be vacated by 5.30pm

2 Cancellations.

In the unfortunate event that you have to cancel your booking we require written confirmation, being effective from the day we receive the letter. The following charges will apply.

More than 1 year notice.... No Charge

6 months to 12 months..... 25% of estimated account

2 months to 6 months..... 50% of estimated account

1 month to 2 months..... 75% of estimated account

1 month or less..... 100% of estimate account

The charge will be based on the original numbers of guests booked

We strongly recommend that you consider specific wedding insurance.

3 Damage.

The client shall indemnify The Lastra Farm Hotel for any loss or damage caused on the premises by themselves or their guests. The undersigned will be responsible for all actions of their guests.

4 We reserve the right to vary the wines specified in the unlikely event of the items being unavailable.

5 We reserve the right to refuse booking during the provisional period

6 The final number charged will be the number confirmed at 7 days prior to the event. The Final account will be payable no later than the morning of departure of the bride & groom

8 If you would prefer to have your own wines or Champagne at your wedding we do charge a corkage fee. This is £10.00 per 75cl bottle for wine, £12.00 per bottle of sparkling wine and £20.00 per bottle for Champagne.

9 The Bar will be open for the duration of your wedding with last orders at 12.00 am. The bar will close at 12.15am. This is to include residents and non residents.

Signed..... Date.....

Print Names.....

Address.....

Telephone Number.....

Mobile Number.....

E mail Address.....

Please sign and clearly print your names above. Then, date and return this document as soon as possible.